



PY2023 Energy Assistance Program Checklist

Ways to Apply:

Online:	www.indyeap.org
Mail:	INDYEAP P.O. Box 11469 Indianapolis, IN 46201
Drop off:	<u>Monday-Friday 9am-5pm</u> John Boner Neighborhood Center 2236 E. 10 th St. Indianapolis, In 46201
Appointment:	www.indyeap.org

Important: **CONTINUE TO PAY YOUR UTILITY BILLS.** Applications may take up to 55 days to process and approval is **not guaranteed**. Please **DO NOT** mail disconnect or pending disconnects, visit www.indyeap.org to schedule an appointment. Once appointment has been scheduled, please contact your utility provider and inquire about payment arrangement options.

Carefully read the certification requirements to understand if you qualify.

Failure to provide all required documents could delay application processing

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| <ul style="list-style-type: none"> <input type="checkbox"/> Completed and signed 2022-2023 Energy Assistance Application <input type="checkbox"/> Signed Referral Form <input type="checkbox"/> State or federally-issued photo ID for individual signing the application <input type="checkbox"/> Social Security cards for all household members <ul style="list-style-type: none"> ○ Children under 1: Birth Certificate or Birth Confirmation on hospital letterhead <input type="checkbox"/> 90 days of current income for every household member 18 and older: <ul style="list-style-type: none"> ○ Employment/Wages ○ Social Security Benefits/Railroad Benefits ○ Disability Benefits ○ VA Benefits/Military allotment ○ Pension ○ Self-employment ○ Odd Jobs or irregular income ○ Unemployment | <ul style="list-style-type: none"> <input type="checkbox"/> Income Verification Affidavit <ul style="list-style-type: none"> ○ For household member with less than 90 days of income or undocumented income <input type="checkbox"/> DWD Release of Information (Unemployment Benefits) <input type="checkbox"/> Most recent utility bills (IPL and Citizens) <ul style="list-style-type: none"> ○ <u>Must</u> be in adult household members name, if not a completed Utility Affidavit is needed <input type="checkbox"/> Utility Affidavit for utility bills that are not in a household members name. <input type="checkbox"/> Landlord Affidavit/Lease <ul style="list-style-type: none"> ○ Only if utilities are included in rent; Must be signed and completed by landlord or current lease with signatures <input type="checkbox"/> Current School schedule/Report Card
For high school students/college 18-23; <u>Must</u> be enrolled 12 credit hours or more <input type="checkbox"/> Declaration of Absent Household Members Form for anyone listed on any documents but do not reside in the home. |
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Visit indyeap.org to learn more.

